

Board of Education Meeting Minutes

7:00 p.m. on Wednesday, August 21, 2019 at Clay Lamberton Board Room Amended
8/16/19

1. Meeting Called to Order by President

President Kujawa called the regular August meeting to order.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Roll Call

Present: Bartol, Batley, Dretske, Finger, Kujawa, Podoll, Reetz, Werch

Absent: Malchetske

4. Approval of Agenda

President Kujawa asked for any amendments or additions to the agenda as it was written. There were none.

5. Approval of July 17, 2019 Minutes

President Kujawa asked for amendments or additions to the July 17, 2019 minutes. There were none.

6. Time to Shine-None

None

7. Opportunity for those in audience to address the Board on any school related issue

Gary Podoll, Green Lake County EMS Director, gave an update on the mock disaster drill that took place last Wednesday for the City of Berlin and Green Lake County. He thanked Josh Youngbauer, the safety committee, and the school district for a great job and their cooperation.

8. Building/Grounds, Principals & Directors of Instruction Reports

Questions and discussions took place about the High School Berlin Way. By the third trimester, all core classes in high school will be using standards-based grading. Discussion took place about the football conference change that will take place for the 2020-2021 school year. The Board expressed a positive reaction to the Middle School in the Math area for implementing the special education students not being pulled out of the classroom.

9. Retirements, Resignations & New Hires

Reetz/Dretske moved to approve the resignation of Jennifer Duffy and be released from her 2019-2020 BASD Employment Contract contingent upon receipt of the liquidated damage amount of \$2,000 and reimbursement of \$323.68 for professional time (one day) not completed for the 2018-2019 school year. Motion passed by unanimous voice vote.

Werch/Dretske moved to approve the resignation of Boone Roycraft and be released from his 2019-2020 BASD Employment Contract contingent upon receipt of the liquidated damage amount of \$2,000. Motion passed by unanimous voice vote.

Bartol/Reetz moved to approve the new hires of Kimberly Mentz and Sara Abolt as teachers in the Berlin Area School District with assignments at Clay Lamberton Elementary School. Motion passed by unanimous voice vote.

10. Annual School Nurse Report

Terri Mauer, District-Wide School Nurse, was in attendance to give her annual report. She talked about the immunization part of this report. Discussion followed about additional reporting that Terri does for the DPI. The Board appreciated the information she shared on the return to the classroom section and that emphasis is being placed by all nurse's office staff.

11. Annual Seclusion and Restraint Report

Dr. Cartwright shared the 2018-2019 Annual Seclusion and Restraint information that the school provided.

12. Salary and Wage Plan Approval

Dr. Cartwright went over the proposed salary/wage increases of \$1,000 for professional staff, .33 for support staff with the minimum hourly rate to be \$12.50. Werch/Reetz moved to approve the Salary/wage increases as recommended. Discussion followed about relooking at the compensation plan. Motion passed by unanimous voice vote with Finger abstaining.

13. 2019/20 Hot Lunch Prices

Reetz/Dretske moved to approve the meal price changes that were presented for an increase of .25 on breakfast and an increase of .10 for lunch. Discussion was asked about what the free/reduced percentage is. Motion passed by unanimous voice vote.

14. Gas Bids

Reetz/Werch moved to approve gas bids from Condon Oil Co. for the gas for busses and the tanks at Clay for school vehicles and diesel, as well as Berlin Oil Products for the diesel for the busses. Motion passed by unanimous voice vote.

15. Transportation Contract

Dr. Cartwright went over the terms of the contract which is from 9/3/19 to 6/30/26 this is a 7-year contract with the option after 5 years to cease the contract. There is a change to 175 days from 178. First Aid and CPR training was added to the new contract. This part is above and beyond what the state requires. Line item #16 is an addition to the contract that was never in before. Werch/Reetz moved to approve the transportation contract as presented. Discussion followed. Motion passed with a unanimous voice vote with Finger abstaining.

16. Handbook Updates

Dr. Cartwright addressed the changes that are being proposed in the 2019-2020 Professional and Support Staff Handbooks. Discussion followed. Reetz/Dretske moved to approve the 2019-2020 staff handbooks with the changes as presented. Motion passed by unanimous voice vote.

17. 2018-2019 Year End Budget Report

Tricia Polakowski gave a preliminary end of the year budget update for 2018-2019.

18. Reports

A. Superintendent's Report

The policy committee meeting was scheduled for Wednesday, September 4th at 6:00 p.m. The next work meeting will be on September 11th at 6:00 p.m.

i. WASDA Superintendent Academy

Dr. Cartwright attended last month's conference and really appreciates the support that WASDA offers new superintendents.

ii. WASDA DPI Training

Dr. Cartwright and Tricia will be going in October to the workshop in Stevens Point on finance.

iii. Twitter Update

Tweeting out what is going on in the district

B. CESA Report

Linda Reetz reported on a new opportunity for high schools within the CESA 6 region for leadership development.

C. Board Correspondent's Report

Nick Bartol shared an email last week concerning the Mascot issue.

D. President Report

None

19. Treasurer's Report

Linda Reetz reviewed the July Treasurer's Report.

20. Approval of Vouchers

Bartol/Dretske moved to approve the August vouchers in the amount of \$700,618.75. Motion passed by unanimous voice vote.

21. Adjourn

Finger/Dretske moved to adjourn at 8:40 p.m. Motion passed by unanimous voice vote.

Tricia Polakowski
Board Secretary