

Board of Education Meeting Minutes

6:00 p.m. (Amended 8/11/20) on Wednesday, August 12, 2020 at Clay Lamberton Gym

1. Meeting Called to Order by President

President Kujawa called the August regular meeting to order.

2. Pledge of Allegiance

Recited the Pledge of Allegiance.

3. Roll Call

Bartol, Dretske, Finger, Kujawa, Malchetske, Podoll, Reetz, Schaffer were present. Batley was absent.

4. Approval of Agenda

President Kujawa asked if there were any additions or corrections to the agenda. There were none.

5. Approval of July 14, 2020 Minutes

President Kujawa asked if there were any additions or corrections to the July 14, 2020 minutes. There were none.

6. Time to Shine

None

7. Opportunity for those in audience to address the Board on any school related issue

None

8. Building/Grounds, Principals & Directors of Instruction Reports

Mr. Youngbauer reported that there were board members who toured the school buildings to see the safety measures/provisions that will be implemented for the upcoming school year.

9. Retirements, Resignations & New Hires

Resignations presented for Anissa Kramer and Joe Brandl. Finger/Reetz moved to approve the resignations as presented. Motion passed by unanimous voice vote.

New hires presented were Karina Mullen - 5th grade, Deb Wammer - 2nd grade, Ben Stevens - special education, Suzanne Wood - special education. Reetz/Malchetske moved to approve the new hires as presented. Motion passed by unanimous voice vote.

Colleen Pariso was presented as new High School Assistant Principal.

Malchetske/Dretske moved to approve the new hire of Ms. Pariso. Motion passed by unanimous voice vote.

10. Annual School Nurse Report

Terri Mael shared her annual school nurse report talking about the health room visit numbers compared to previous years. The district is working very close with Green Lake County Health Department about all the safety measures being taken for the upcoming school year.

11. Annual Seclusion and Restraint Report

Malchetske/Schaffer moved to approve the 19/20 restraint and seclusion reports as presented. Motion passed by unanimous voice vote.

12. Gas Bids

Malchetske/Reetz moved to approve Berlin Oil Products for gas needs of Northern Express for all busses, and Condon Oil Co. for the tanks at Clay for the school vehicles and diesel. Motion passed by unanimous voice vote with Finger abstaining.

13. American Red Cross Facility Usage

Dr. Cartwright explained this plan is just for disaster use. The American Red Cross is asking for a

facility use agreement to be completed. Discussion took place. Reetz/Bartol moved to approve the agreement. Motion passed by unanimous voice vote.

14. High School Athletic Handbook - 2nd reading

Reetz/Dretske moved to approve the 20/21 High School Athletic/Extracurricular handbook. Discussion took place. Motion passed with Podoll and Schaffer opposing.

15. Title IX Policy - 2nd reading

Malchetske/Dretske moved to approve the Title IX Policy as presented. Motion passed by unanimous voice vote.

16. Policy Updates - 2nd reading

Finger/Podoll moved to approve the policy updates as presented. Motion passed by unanimous voice vote.

17. Technology Handbook - 2nd reading

Dr. Cartwright explained this is a new handbook and there is a need due to the one on one devices. Malchetske/Reetz moved to approve the Technology Handbook as presented. Motion passed by unanimous voice vote.

18. Interim Clay Lamberton Principal Appointment and Check Signer

Dr. Cartwright explained that Principal Bartol will be out on a prearranged leave and would recommend that Jena Nolan be appointed as the Interim Principal for Clay Lamberton Elementary School and as an authorized check signer. Reetz/Podoll moved to approve the appointment of Jena Nolan as Interim Principal and check signer. Motion passed by unanimous voice vote.

19. Edgenuity Purchase for virtual instruction

Dr. Cartwright talked about the purchase of Edgenuity to provide virtual instruction for students who will not be returning to the buildings for the 2020-2021 school year. This program would be for High School and Middle School students only. Clay is looking at doing a different virtual platform with district staff. Dr. Cartwright went on to talk about the orientation and requirements that would be put in place. He is recommending the approval of \$250,000 to be marked for expenses for Edgenuity. Discussion followed. Reetz/Finger moved to approve expenses for Edgenuity up to \$250,000 for the 2020-2021 school year. Motion passed by unanimous voice vote.

20. Grant Authority to the Superintendent to sign an MOU with the City of Berlin regarding the School Resource Officer

Bartol/Dretske moved to approve granting authority to Dr. Cartwright to sign the MOU with the City of Berlin regarding the School Resource Officer. Motion passed by unanimous voice vote.

21. Salary and Wage Plan Approval

Dr. Cartwright presented a \$1,000 increase for professional staff and \$0.33 for support staff with the starting wage of \$12.50 to continue for support staff. Dr. Cartwright shared that a non-professional evaluation tool will be shared with staff in the near future. Reetz/Malchetske moved to approve the increases presented at \$1,000 for professional staff and \$0.33 for support staff. Motion passed by unanimous voice vote with Finger abstaining.

22. BASD Reopening Plan

This plan was presented at last month's meeting. There is a FAQ document on the district website. Reetz/Finger moved to approve the reopening plan. Discussion took place. Motion passed by unanimous voice vote.

23. Reports

A. Superintendent's Report

Dr. Cartwright explained that employee handbooks will be sent to the attorneys next week for review. He also shared that the district will be contracting with Neola for the administrative guidelines in the near future.

B. CESA Report

Linda Reetz shared that if leaders are unavailable due to emergencies, CESA 6 has a pool to help out the school districts. She also talked about an evaluation tool for Superintendents that CESA offers.

C. Board Corespondent's Report

None

D. President's Report

None

24. Treasurer's Report

Beth Malchetske reviewed the June Treasurer's Report.

25. Approval of Vouchers

Reetz/Podoll moved to approve the vouchers in the amount of \$650,982.58. Motion passed by unanimous voice vote.

26. Approval to adjourn to closed session for Personnel matters per State Statute 19.85(1)(c)-1st motion/2nd motion-Roll call vote. The Board may reconvene into open session where action may be taken

Bartol/Malchetske moved to approve to adjourn to closed session for Personnel matters per State Statute 19.85(1)(c). Roll call vote: Kujawa-yes, Dretske-yes, Podoll-yes, Reetz-yes, Bartol-yes, Finger-yes, Schaffer-yes, Malchetske-yes. Motion passed. The Board may reconvene into open session where action may be taken.

Tricia Polakowski
Board Secretary