

## **Board of Education Meeting Minutes**

6:00 p.m. (Amended 7/13/20) on Tuesday, July 14, 2020 at High School Band Room

### **1. Meeting Called to Order by President**

President Kujawa called the July regular meeting to order.

### **2. Pledge of Allegiance**

Recited the Pledge of Allegiance.

### **3. Roll Call**

Kujawa, Batley, Podoll, Dretske, Malchetske, Finger, Reetz, Bartol, Schaffer were present.

### **4. Approval of Agenda**

President Kujawa asked if there were any additions or corrections to the agenda. There were none.

### **5. Approval of June 24, 2020 Minutes**

President Kujawa asked if there were any additions or corrections to the June 24, 2020 minutes. There were none.

### **6. Time to Shine**

None

### **7. Opportunity for those in audience to address the Board on any school related issue**

None

### **8. Building/Grounds, Principals & Directors of Instruction Reports**

None

### **9. Retirements, Resignations & New Hires**

Resignations presented were Alex Trinkner, High School English, and Rebecca Schmidt, Fifth Grade Teacher. Schaffer/Finger moved to approve the resignations as presented. Motion passed by unanimous voice vote.

### **10. Annual School Standards Declaration**

Dr. Cartwright explained this a declaration to parents that the district's standards are the standards of DPI. Reetz/Malchetske moved to direct and authorize the administration to take any necessary actions to incorporate the Board-approved list and description of the 2020-2021 student academic standards and to issue a notice for parents/guardians that is consistent with the requirements of section 120.12(13) of the state statutes. Motion passed by unanimous voice vote.

### **11. Approval of School District Depository, Official School Publication and Official Check Signers**

Tricia Polakowski explained this is an annual item of business. Farmers and Merchants Bank is the current depository, Official Publication is the Berlin Journal and the Official Check Signers are the Board President, Treasurer and Clerk. This year we have to also approve Bryant Bednarek to replace Lynn Mork on the High School activity account, Steve Gromala to replace Mandy Hughes and add Nicki Faulkner to the Middle School activity account. Finger/Batley moved to approve the recommendations to keep Farmers & Merchants Bank, Berlin Journal and check signers as is with the addition of Bryant Bednarek, Steve Gromala and Nicki Faulkner to the activity accounts. Motion passed by unanimous voice vote with Malchetske, Bartol and Kujawa abstaining.

### **12. Wisconsin OPEB Trust Annual Review and Report**

Tricia Polakowski explained this is an annual review of the Wisconsin OPEB Trust account. This is the post employment benefits account that the district uses Fund 73 for. The trustee of the account is BMO Harris Bank and the investment manager is PMA, LLC. The report was as of June 30, 2020. Malchetske/Reetz moved to approve the renewal of PMA, LLC as the investment manager for the upcoming year. Motion passed by unanimous voice vote.

### **13. Approval of Benchmark Purchase**

Dr. Cartwright explained that the board approved this purchase last month but the amount of the purchase needed to be amended. Malchetske/Dretske moved to approve the amended amount of the Benchmark purchase. Motion passed by unanimous voice vote.

### **14. BASD Reopening Plan**

This is just a preliminary report that the directors will present and the final plan will be brought forward in August. Presenters were: Jodi Becker, Secondary Director of Instruction, Jena Nolan, Elementary Director of Instruction, Josh Youngbauer, Director of Operations and Ann Schnyder, Director of Pupil Services and Special Education. The Board commended the team on a job well done on this plan. Discussion took place.

### **15. Reports**

#### **A. Superintendent's Report**

Dr. Cartwright talked about that safety of all families, students, staff, and community was put into the reopening plan that was presented. He is planning to have Ted from CESA 6 come on September 30th to work on the new mission and vision statements with the board.

#### **B. CESA Report**

None

#### **C. Board Correspondent's Report**

None

#### **D. President's Report**

None

### **16. Treasurer's Report**

None

### **17. Approval of Vouchers**

Reetz/Bartol moved to approve the vouchers in the amount of \$969,689.78. Motion passed by unanimous voice vote.

### **18. Approval to adjourn to closed session for Personnel matters per State Statute**

#### **19.85(1)(c)-1st motion/2nd motion-Roll call vote. The Board may reconvene into open session where action may be taken.**

Batley/Reetz moved to approve to adjourn to closed session for Personnel matters per State Statute 19.85(1)(c). Roll call vote: Kujawa-yes, Dretske-yes, Podoll-yes, Reetz-yes, Bartol-yes, Finger-yes, Schaffer-yes, Batley-yes, Malchetske-yes. Motion passed. The Board may reconvene into open session where action may be taken.

Tricia Polakowski  
Board Secretary