

## **Board of Education Meeting Minutes**

7:00 p.m. on Wednesday, July 17, 2019 at Clay Lamberton Board Room

### **1. Meeting Called to Order by President**

President Kujawa called the regular July meeting to order.

### **2. Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **3. Roll Call**

Present: Bartol, Batley, Finger, Kujawa, Podoll, Reetz, Werch, Malchetske seated later.

Absent: Dretske

### **4. Approval of Agenda**

President Kujawa asked for any amendments or additions to the agenda as it was written. There were none.

### **5. Approval of June 19, 2019 Minutes**

President Kujawa asked for amendments or additions to the June 19, 2019 minutes. There were none.

### **6. Time to Shine-None**

None

### **7. Opportunity for those in audience to address the Board on any school related issue**

None

### **8. Building/Grounds, Principals & Directors of Instruction Reports**

Ms. Mandy Hughes, Middle School Principal, was asked how many students were recommended for summer school. There were 40 to 50 invited and 25 attended.

Ms. Jodi Becker, 6-12 Curriculum Coordinator, was asked how many high school students attended last weeks ACT Prep. There were 8 or 9 students who attended and as of right now there are 35 students signed up for the August prep class.

Questions were asked about the Middle School Math training over the summer. Next Tuesday will be the first training with the I-Ready trainer.

Ms. Nolan, new 4K-5 Curriculum Coordinator, explained the transition is going well and she is feeling good with what is happening. This week she is attending the evaluation training along with Ms. Hughes and Dr. Cartwright.

### **9. Retirements, Resignations & New Hires**

New hires presented to the board are Emily Olson, Elementary Counselor; Ashley Kempka, Elementary Special Education Teacher and Roberto Lara, 7th grade Math Teacher.

Finger/Werch moved to approve the new hires as presented. Motion passed by unanimous voice vote.

### **10. Transportation Contract**

Dr. Cartwright invited Jeff Walker, owner of Northern Express, to answer any questions the Board may have with the new contract he has proposed. Dr. Cartwright has asked for a termination clause which is #16 in the contract. This is all pending legal counsel looking at the contract.

Discussion followed with questions of Jeff Walker consisting of: the reason for the 7 year compared to 3 year, suggestion to add a no cause clause statement with input by legal counsel. Discussion followed.

No action will be taken at this time as the Board would like more discussion and legal counsel

clarification. The transportation contract will be back on the agenda in August.

#### **11. Annual School Standards Declaration**

Dr. Cartwright explained this a declaration to parents that our standards are the standards of DPI. The notification to parents will be in the district newsletter and on the district website. Werch/Malchetske moved to direct and authorize the administration to take any necessary actions to incorporate the Board approved list and description of the 2019-2020 student academic standards and to issue a notice for parents/guardians that is consistent with the requirements of section 120.12(13) of the state statutes. Motion passed by unanimous voice vote.

#### **12. Approval of School District Depository, Official School Publication and Official Check Signers**

Dr. Cartwright explained this is an annual item. Farmers and Merchants Bank is the current depository, Official Publication is the Berlin Journal and the Official Check Signers are the Board President, Treasurer and Clerk. This year we have to also approve Dr. Carl Cartwright to replace a previous check signer no longer with the district, to activity accounts and scholarship accounts. Werch/Bartol moved to approve the recommendations to keep Farmers & Merchants Bank, Berlin Journal and check signers as is with the addition of Dr. Carl Cartwright to activity and scholarship accounts. Motion passed by unanimous voice vote with Malchetske and Kujawa abstaining.

#### **13. School Calendar**

Dr. Cartwright is recommending the students' last day would be June 4, 2020 and teachers June 5, 2020 with the addition of one flex professional development to make the contract total days of 190, to the 19/20 calendar. The district will still be within the required hours of instruction per DPI. Reetz/Podoll moved to approve the amendment of the 19/20 school calendar as presented. Discussion followed. Motion passed by unanimous voice vote.

#### **14. Advertising Signage (Football Field)**

Previously, the BHS Athletic Booster Club had been allowed to sell signs displayed at the Football Stadium. The district has been advised by legal counsel that the Superintendent is to make decisions regarding the approval of all signs and vendors as part of the new process owned by the school district. Funds need to be deposited into the Grid Iron Activity Account. Batley/Malchetske moved to approve the Superintendent approval of all signs and vendors displayed at the Football Stadium with funds deposited appropriately. Motion passed by unanimous voice vote.

#### **15. Reports**

##### **A. Superintendent's Report**

Dr. Cartwright talked about his meetings with the administrative team about the test results and what he wants to work on this upcoming year. He is getting out in the community and will visit all the churches as well. Dr. Cartwright shared he uses Twitter for posting events. He is currently attending the evaluation tool training with Ms. Nolan and Ms. Hughes. Discussed having a work meeting on August 14th at 6:00 p.m.

##### **B. CESA Report**

None

##### **C. Board Correspondent's Report**

Nick Bartol shared with the Board that the State Supreme court recently ruled that the state superintendent and DPI must acquire the governor's approval on any administrative rule changes. The other item he shared was the State Assembly passed a couple of bills relating to special education teaching licenses and out-of state teaching licenses.

##### **D. President's Report**

Catherine Kujawa talked about the possible change in meeting dates and times but no action can be taken until the Annual Meeting in October. Discussion will continue over the next few months on this issue. She also shared the High School Cheer and Stunt team Steak Fry on Wednesday,

August 7th at City Inn.

**16. Treasurer's Report**

Beth Malchetske reviewed the June Treasurer's Report.

**17. Approval of Vouchers**

Werch/Finger moved to approve the July vouchers in the amount of \$1,202,563.08. Motion passed by unanimous voice vote.

**18. Approval to Adjourn to Closed Session for Salary Consideration for 2019-2020 per State Statute 19.85(1)(c)-1st motion/2nd motion - Roll Call Vote. The Board may Reconvene into Open Session where action may be taken**

Finger/Reetz moved to approve to adjourn to closed session. Roll Call vote: Bartol-yes, Batley-yes, Finger-yes, Kujawa-yes, Malchetske-yes, Podoll -yes, Reetz-yes, Werch-yes motion passed. The Board may reconvene into open session where action may be taken.

Tricia Polakowski  
Board Secretary

