

Today's Learners.
Tomorrow's Leaders.

PERSONAL INFORMATION

295 East Marquette St. Berlin, WI 54923 (920) 361-2004 berlin.k12.wi.us

APPLICATION FOR EMPLOYMENT - General Application

May we contact your previous supervisor for a reference?

Today's Date	Position(s) Applying For				
Applicant's Name						
Firs	st	Middle		Last	Last	
Address						
Street		City	Sta	ate	Zip	
Phone Number	Email Add	dress				
EDUCATION AND PROFESSION						
Check the highest level of edu	ication completed:					
High School	Associate's Degree	Bachelor's D	Degree	Maste	er's Degree	
High School Attended		City/Sta	te			
College		City/Sta	te			
College		City/Sta	te			
EMPLOYMENT HISTORY List in order from most recent	employer through past employme	nt:				
Company		Phone				
Address		Supervis	or			
Job Title						
Responsibilities						
Employed From (Mo/Yr)	Employed To	(Mo/Yr)				
May we contact your previous	supervisor for a reference?	Yes	No			
Company		Phone				
Address		Supervis	or			
Job Title		Reason for Leavir	ng			
	Employed To					
, (,)		· -/ · · /				

Yes

No

Compa	ny		Phone			
Address			Supervisor			
Job Titl	e	ng				
Respon	sibilities					
Employ	ed From (Mo/Yr)	Employed To (Mo	o/Yr)			
May we	contact your previous supervisor for a	reference?	Yes	No		
Add an	additional page if necessary.					
REFERE List thr	ENCES ee references not related to you. Do no	ot duplicate employme	ent references.			
1.	Name	Phone		Email		
2.	Name	Phone		Email		
3.	Name	Phone		Email		
GENER	AL INFORMATION					
1.	Do you have any pending arrests for of the job for which you are applying		e essential func	tions	Yes	No
2.	Have you ever been convicted of a fe	ony or misdemeanor?	,		Yes	No
3.	Have you ever worked for the Berlin	Area School District?			Yes	No
4.	Have you ever been dismissed or non a potential dismissal or non-renewal, District's performance expectations, i unprofessional conduct, or insubordin	for any of the following ncompetence, inefficient	ng causes: failur	e to meet the	Yes	No
If yes t	o any of the above (1-4), please explai	n				
5.	Are you able to perform the duties re	quired of the position	for which you a	re applying?	Yes	No
	If no please explain					
6.	Why are you interested in working fo	r the Berlin Area Scho	ol District?			
7.	List any additional information you w	ould like the Berlin Are	ea School Distric	ct to consider		

NONDISCRIMINATION NOTICE AND DISCLAIMERS

The Berlin Area School District is an equal opportunity employer and does not discriminate against any individual on the basis of age, race, creed, color, handicap, marital status, sex, national origin, ancestry, arrest or conviction record, or any other factor provided for by State and Federal laws and regulations.

The Berlin Area School District may conditional offer employment subject to review of driving and criminal records, results of physical examination (including drug test), credit history and/or verification of application and interview information provided by the candidate.

I certify that the answers given by me in this application are true and correct without any omissions of any kind. I agree that the Berlin Area School District, or its representatives, shall not be held liable in any respect if my employment is terminated, at any time, because of false statements, answers or omissions made by me in this application. I authorize the Berlin Area School District to make any investigation of my personal or employment history and authorize any former employer, person, organization or agency to disclose to the District any information they may have regarding me. I hereby release the District, as well as all providers of information, from any liability and for any damages, which may result from the furnishing and receiving of this information. A copy of this authorization and release is as valid as the original and should be recognized as such.

Applicant's Name			
First	Middle	Last	
Signature of Applicant		oate	