

# Carl C. Cartwright, Ph.D.

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## Educational Background

*Doctorate of Philosophy in Educational Administration and Supervision*

University of Southern Mississippi –

*Specialist of Educational Administration*

University of Southern Mississippi –

*Master of Education in Educational Administration*

University of Southern Mississippi –

*Bachelor of Science in Mathematics Education*

University of Central Florida –

## Professional Employment Experience

### District Administration

2014-Present

*Executive Area Director, Orlando, FL*

*North Learning Community; School Choice Services; and,  
Student Transformation Office*

Support the Area Superintendent for the North Learning Community, which is comprised of 21,624 students and has an operating budget exceeding \$123 million, with all roles and responsibilities

Previously supported the School Choice Services' Associate Superintendent, which was comprised of 1,450 students and had an operating budget exceeding \$26 million, and the School Transformation Office's Associate Superintendent, which was comprised of 3,630 secondary school students, with all roles and responsibilities

Direct supervisor of nine principals at six elementary and three middle school sites (over 7,800 students) and provide direction and support in multiple areas, such as building instructional leadership capacity, providing teacher evaluation professional development through site visits and group conversations through the use of instructional leadership teams, reviewing multiple data points throughout the year and discussing next steps, working through high profile or high stake situations, communicating with parents about concerns, and school budgets exceeding \$43 million

Provide leadership development for principals by conducting on-site data reviews, conducting instructional rounds with the Instructional Leadership Team, providing leadership coaching, demonstrating how to look for instructional trends aligned to standards-based instruction and planning next steps with the leadership team

Provide leadership development for assistant principals across the district

Ensure a student-centered approach is utilized by all personnel when working with internal and external customers in a timely, accurate, courteous, and empathetic manner

Assist parents and school-based leadership in resolving student concerns

Provide timely communication with School Board members regarding matters of special interest

- Monitor school budgets to ensure alignment of appropriate student education and prioritized areas of concern
- Monitor operations of school needs for the North Learning Community
- Coordinate and participate in the hiring process for principals and assistant principals
- Serve as a Certified Ventures for Excellence Teacher and Principal interviewer
- Team member in the development and delivery of professional development for Level 5 Leaders
- Assisted the Associate Superintendent with charter and magnet schools
- Served as the Business Process Owner for student discipline districtwide
- Led the team who held Code of Student Conduct reviews in order to make adjustments through school board resolutions
- Led the team who trained all school administrators on student discipline procedures
- Created online training for all school administrators regarding attendance procedures
- Supported foster care procedures and processes
- Developed a strategic process for notifying parents about students who were suspended from school
- Developed the website designed to inform parents about suspension centers
- Presented key information at School Board workshops
- Developed an internal leadership program for individuals who desired to become a future leader and those who wanted to increase their effectiveness as a leader
- Led a team of instructional coaches and senior administrators to improve instructional practices in fragile schools at the leadership and teacher levels
- Monitored school data including academic, discipline, and other key metrics through site-based data meetings, which resulted in school improvement in the targeted programs
- Developed an Intensive Math program for struggling students
- Worked with school principals to implement additional arts programs, such as dance, into the school's master schedule

**School Administration**

2005-2014

***Principal – Howard Middle School, Orlando, FL***

- Served as Principal in a Title I middle school in Orange County Public Schools
- Demonstrated success working with and through people in establishing goals, objectives, and action plans to produce expected results
- Sustainable improvement resulting in a four “A” rating school grades in the history of the school
- Improved student academic performance as evidenced by the School's State Grade and Accountability Report
- Hired, managed, and evaluated all school personnel (instructional and non-instructional)
- Attracted and retained high performing instructional staff with an annual attrition rate between one and three percent
- Managed an annual site-based budget in excess of \$6 million dollars
- Middle School Principal representative for the teacher contract bargaining committee

Led initiative to develop the district's first Middle School Arts Magnet School  
 Increased school's enrollment from 587 to 1,075 students with a wait-list of over 600 students, as a result of implementing the visual and performing arts magnet program

Developed an annual strategic plan to ensure the development and improvement of Howard Middle School and its Academy for the Visual and Performing Arts

Created and enhanced the school's public relations plan with an emphasis on the use of social media (host weekly parent meetings with the principal through the use of social media)

Created a Foundation to support the Visual and Performing Arts Programs where over \$60,000 was raised in the first two years of operation

Created a musical theater program that included an elementary student outreach  
 Over 55,000 students have attended musicals at the school site since the creation of the program

Transformed the school musical program from operating with a negative balance to one that generated a significant profit per show

Utilized the school musical program as a pillar in attracting new students to the arts magnet program

Created two new Apple iMac labs valued at \$150,000 using partial funding from a private philanthropist (\$20,000)

Created a Music Theory and Composition program

Created a Digital Photography and Videography program

Created unique courses designed to engage and motivate students that included Forensics, Pre-Medicine, Pre-Law (including a shadowing experience), Creative Writing, Engineering, Aviation (including private funding for materials and an annual trip to the National Flight Academy or EAA program in Oshkosh, WI), Magic, and Environmental Studies

Established a collaboration with Walt Disney World to allow and provide 500 students annually to serve as parade audience extras in the taping of the Walt Disney World Christmas Day Parade

Designed and took students on a seven-day visual and performing arts trip to New York City (conducted private fundraising to assist students lacking funds to attend this trip)

2004-2005  
 2002-2004  
 2000-2001  
 1998-2000  
 1997-1998

*Assistant Principal of Instruction – Evans High School, Orlando, FL*  
*Assistant Principal of Instruction – Liberty Middle School, Orlando, FL*  
*Principal – Collinsville High School, Collinsville, TX*  
*Principal – Terry High School, Terry, MS*  
*Principal – Ethel High School, Ethel, MS*

**Instructional**

2001-2002  
 1993-1997

*Secondary Mathematics Instructor*  
 Provided math instruction to students in grades six through twelve  
 Provided math instruction to students in an adult high school

## Current Certifications

<b>Wisconsin</b>	Superintendent/District Administrator Principal – Grades PK-12
<b>Texas</b>	Superintendent – Grades PK-12 Mid-Management Administrator – Grades PK-12 Secondary Mathematics– Grades 6-12 Information Processing Technologies 1 – Grades 6-12
<b>Florida</b>	School Principal – All Levels Mathematics – Grades K-12

## Organizational Recognitions

- Orange County Public Schools Fine Arts Principal of the Year
- President's Lifetime Achievement Award
- Principal Representative for Orange Education Support Professionals Association (OESPA) Union Collective Bargaining Committee
- Arts Schools Network Emerging School
- Schools Network Exemplary School
- Arts Schools Network Outstanding Arts School
- National Top New and Emerging School by Magnet Schools of America
- Magnet School of Excellence by Magnet Schools of America
- Florida Arts Model School by the Florida Alliance for Arts Education
- East Coast Technical Assistance Center's (ECTAC) School Award for Exceeding Expectations in Student Achievement
- East Coast Technical Assistance Center's (ECTAC) Principal Award for Exceeding Expectations in Student Achievement
- NASA Explorer School
- National Advancement Via Individual Determination (AVID) Demonstration School
- Previous State of Florida AVID Principal Council Member
- Previous YMCA Camp Wewa Board Member

## Community Volunteer Experience

Law Enforcement  
2003-Present

*Deputy Sheriff (Reserve Sergeant)*  
*Orange County Sheriff's Office Reserve Unit, Orlando, FL*  
Uniform Patrol Duties/Traffic Enforcement (Radar and Laser Certified)  
Supervise Squad Members and Submit Annual Evaluations  
Supported the Walt Disney World Resort (15 years)  
ASIS Law Enforcement Tourism Award  
Orange County Bar Association Liberty Shield Award  
Orange County Sheriff's Office *Pulse* First Responder  
Orange County Sheriff's Office Frank Seton Award  
Orange County Sheriff's Office Safe Driver Award

Recognitions